

**Konawaena High School (KHS) 100 Year Celebration
Planning Meeting Agenda (with some notes)**

Thursday, April 11, 2019 6:00 pm

KHS Library

I. Welcome

II. Introductions

III. Update List of Reps for Each Class

IV. Officers for the Board

- Decide who will be Chair or Co-Chairs, Secretary – Susan volunteered, and Treasurer for the 100 Year Celebration.
- The Co-Chairs should run the meeting

V. Dates - Susan spoke with Mr. Suzuki. He suggested doing the Celebration around fall break instead of graduation since people here want to go to grad parties after graduation and there would be more resources available around the Fall break.

DOE has not come out with a calendar for the 2021-22 school year yet. Usually it's the first full week of October which would be Oct. 4-8. For now, just advertise October 2021?

VI. ORGANIZATION – Here are 4 Categories to organize our brainstorm (What do you think?)

EVENTS	FUNDRAISING	COMMUNICATION	OTHER
Class Night (campus tours on that day and class boards set up?)	Cookbook 1	Video to promote history of KHS	Alma Mater
Homecoming – Parade of Classes, Throwback uniforms	Cookbook 2	2 Reps per Class	Throwback Uniforms Would cost \$100,000 to outfit all sports. Is this a good use of \$? Does Admin. Agree?
Variety Show w/History Presentation first? (Alumni perform including chorus & band)	Souvenir Booklet	Kona Club of Honolulu	Uchida Farm Tours
Culminating Activity (Ho'olaulea/Luau) Food, Entertainment, Honor People, etc	Up Mauka Products? (buttons, bags, mugs, etc.)	Flyers, Newspaper	Kona Historical Society
?Game Night?	T-Shirts	TV (Local news, Hiki No)	Uchida Farm Tours
?Prom/Dance?	Donations	Radio	McFarlan Memorial – Do we want to redo this before the 100 th anniversary or do after since there is a lot that needs to get done to plan the Celebration?
	Buy a Brick	Social Media	After event – post photos/video

VII. ORGANIZATION , Sign Up – Whatever the Committee agrees on for those categories, people sign up to be in charge of each item. Susan Suzuki is willing to do the Variety Show and Alma Mater (prepare music, and people singing the alma mater). If not in charge of a committee, sign up to be on the committee.

VIII. Theme – Brainstorm ideas and decide on a theme tonight if you want it in the short video that's going to be shown at the Kona Club of Honolulu luncheon on May 5th. Maybe we could use some words from the Alma Mater to be part of the theme?

IX. Money – Might be able to funnel money through the Foundation. Need to speak with Dean Uemura, Foundation Treasurer about what kind of fund raisers there will be.

X. Publicity – Shall we wait a few months to publicize this event until the BOE comes out with the calendar for 2021-22? Or just start publicizing October 2021?

Agenda for Next Meeting:

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Next Meeting: _____, 6:00 pm at KHS _____